

SOLINET™  
A NETWORK OF KNOWLEDGE

**SPRING**

**CLASS SCHEDULE  
2008**

# NEW CLASSES

## Grant Writing for Digitization and Preservation Projects (Live Online Class)

**Instructor:** Tom Claeson

This six-hour class focuses on preparing for and writing grants for digitization and/or preservation projects. Because most digitization and preservation grants are funded through the National Endowment for the Humanities (NEH), the Institute of Museum and Library Services (IMLS), and the National Historical Publications and Records Commission (NHPRC), this session is based upon those particular granting entities' requirements. Developing proposals for state, local, and foundation funding sources will also be addressed.

The class includes matching your institution's project with the appropriate funding agency and preparing to write a proposal. The majority of the class covers the elements of a grant proposal and practicing writing those elements. You will gain the ability to properly choose and prepare a grant proposal, including evaluating appropriate funding sources and preparing for the project. You will also get hands-on practice in preparing a proposal.

## Hidden Treasures: Rare Books in Your Library? (Live Online Class)

**Instructor:** David Greenebaum

Not all valuable rare books are ancient, leather-bound tomes. Without realizing it, you may have collectible items in your stacks right now — or in your donation pile, or in your book sale. This four-hour online class introduces rare books to the ordinary librarian. You will learn what makes a book "rare," ways to recognize and identify a potential rare book, basic elements of rare-book cataloging and description, and how rare-book conservation differs from everyday preservation.

## Managing and Preserving Digital Materials (Live Online Class)

**Instructor:** Thomas J. Ruller

This basic class introduces the principles of preserving and providing access to materials in digital formats. Taught in three two-hour sessions during the course of three weeks, this class focuses on methods and issues in selecting, accessioning, providing reference for, and preserving materials in electronic form. Students will analyze and prepare an access and preservation plan for a set of simple digital materials.

**Intended audience:** Archivists and librarians who have a good understanding of archival principles and techniques, but who need basic training in how to apply those principles to records in electronic form.

## Using Batch Processing, Labels, Book Straps & Stickers in OCLC WorldCat Resource Sharing (Live Online Class)

**Instructor:** Russell Palmer

Save time and effort by printing and processing multiple WorldCat Resource Sharing requests in sets or batches and use the system to create address labels, book straps, and book stickers.

This two-hour live online class teaches you how to incorporate batch processing and request, label, book strap, and book sticker printing into your daily workflow. The class will discuss and demonstrate batch printing, batch processing and updating, along with the printing processes for address labels, book straps, and book stickers.

**Intended audience:** ILL practitioners interested in streamlining workflow.

**Prerequisites:** WorldCat Resource Sharing: The Basics and/or equivalent knowledge of OCLC WorldCat Resource Sharing. Students must be familiar with WorldCat Resource Sharing.

# NEW TRACKS

SOLINET has created a series of digital tracks to help individuals looking for a well-rounded introduction to the following digital topics: digitization, digital preservation, e-resources, technology maintenance, and web design. Each track consists of “core” and “elective” classes and focuses on the development and implementation of digital collections in libraries and archives.

## Digitization Track

These classes provide a comprehensive overview of the core concepts, issues, and infrastructure needed for institutions to create high-quality digitized objects from traditional paper-based and photographic materials. Topics covered in the core classes include equipment requirements for digital projects, metadata to facilitate access to and preservation of digital resources, caring for the original during scanning projects, and manipulation of the digital image. Elective classes include information on writing grants for digitization projects and digitization of oral histories. This track includes both face-to-face and online classes.

### Core Classes:

- Caring for Originals during Scanning Projects (2:00 to 4:00 p.m. Tuesday, April 8)
- Digital Imaging of Library Materials (Summer 2008 quarter)
- Metadata for Digitization and Preservation (2:00 to 4:00 p.m. Friday, April 25; 10:00 a.m. to noon Tuesday, May 13)
- Understanding Digital Photographs (2:00 to 4:00 p.m. Thursday, June 5)

### Elective Classes:

- Preserving Oral Histories (Summer 2008 quarter)
- Grant Writing for Digitization and Preservation Projects (2:00 to 4:00 p.m. Tuesday to Thursday, May 20 to 22)

## Digital Preservation Track

These classes provide a comprehensive overview to the core concepts, issues, and infrastructure needed to ensure access to digital formats over time. Topics covered in the core classes include appropriate file formats, migration strategies, metadata, storage, and key principles for long-term access for digital repositories. Elective classes include digital preservation standards for photographs and audiovisual materials, information on integrating sustainable digital resources into current programming, and finding funding for digitization and preservation projects. This track includes both face-to-face and online classes.

### Core Classes:

- Basic Digital Stewardship (10:00 a.m. to noon Friday, April 25)
- Digital Photograph Collections: Access and Standards (10:00 a.m. to noon Thursday, June 19)
- Managing and Preserving Digital Materials (2:00 to 4:00 p.m. Tuesday, June 3; mandatory follow-up sessions Tuesdays, June 10 and 17)

### Elective Classes:

- Digital Library Program Development
- Grant Writing for Digitization and Preservation Projects (2:00 to 4:00 p.m. Tuesday to Thursday, May 20 to 22)
- Preserving Oral Histories (Summer 2008 quarter)
- Understanding Digital Photographs (2:00 to 4:00 p.m. Thursday, June 5)

## E-Resources Track

These classes give a comprehensive overview of the core concepts, issues, and software needed for institutions to provide quality electronic resource services. Core classes cover topics relating to selection, evaluation, management, and promotion of electronic resources. Elective classes provide information on issues relating to cataloging e-resources, providing seamless access to patrons, and on institutional repositories. This track includes both face-to-face and live online classes.

**Core Classes:**

- E-Resource Wrangling: An Introduction to ERM Systems (2:00 to 4:00 p.m. Tuesday, May 20; 10:00 a.m. to noon Monday, June 16)
- Evaluation of Electronic Resources (Summer 2008 quarter)
- Marketing the Virtual Library

**Elective Classes:**

- Cataloging Internet Resources
- Integrating Resources Cataloging
- Link Resolvers: More Than Just Electronic Full Text
- Rules and Tools for Cataloging Internet Resources (Wednesday to Thursday, April 23 to 24, in Atlanta, GA)
- Introduction to Institutional Repositories

## Technology Maintenance Track

These classes provide a comprehensive overview of the core concepts, issues, hardware, and software needed for institutions to support information technology-based services. Topics covered in the core classes include managing, protecting, and troubleshooting computers and operating a network. Elective classes address other technologies, including wireless networks and RFID, as well as filtering issues and sophisticated web searching. This track includes face-to-face and live online classes.

**Core Classes:**

- Networking 101
- Securing Public Access PCs
- Troubleshooting PCs
- WebJunction: Using TechAtlas to Manage the Technology in Your Library (2:00 to 3:00 p.m. Tuesday, April 22)

**Elective Classes:**

- Introduction to Filtering
- RFID in Libraries (Summer 2008 quarter)
- What's Next? Planning for Tomorrow's Technology Trends in Libraries
- Wireless Technology in Libraries
- Xtreme Web Searching (2:00 to 4:00 p.m. Thursday to Friday, May 1 to 2; 10:00 a.m. to noon Tuesday to Wednesday, June 10 to 11)

## Web Design Track

These classes provide a comprehensive overview of the core concepts, issues, and software needed for institutions to create high-quality web pages. Learn the basics of web design to advanced XML and Javascript with classes from this track. You will also learn how to create a blog as well as use web editors like Dreamweaver. This track includes face-to-face, live online, and self-paced online classes.

**Core Classes:**

- Designing Usable Websites
- Web Design with Cascading Style Sheets (2:00 to 4:00 p.m. Wednesday to Thursday, June 4 to 5)
- XHTML: The Future of Web Design (self-paced online class; begins Monday, May 5, and Monday, June 2)

**Elective Classes:**

- Cascading Style Sheets with Dreamweaver (Summer 2008 quarter)
- Emerging Technologies
- Promoting Library Services Using Blogs and RSS (10:00 a.m. to noon Wednesday to Thursday, April 23 to 24; 2:00 to 4:00 p.m. Wednesday to Thursday, May 14 to 15; Thursday, June 12, in Memphis, TN)
- Web 2.0: Social Software Applications for Libraries (10:00 a.m. to noon Tuesday to Wednesday, April 15 to 16; 10:00 a.m. to noon Thursday to Friday, May 29 to 30; 2:00 to 4:00 p.m. Thursday to Friday, June 19 to 20; Wednesday, April 30, in Baton Rouge, LA)
- Web Design with Advanced Cascading Style Sheets (Summer 2008 quarter)
- XML Fundamentals

# OVERVIEW: Class Schedule

## 10 Interactive Information Literacy Teaching Strategies

Instructor: Russell Palmer

\$120 (Members)

\$170 (Non-members)

Live online class

- Wednesday, April 30 (2:00 to 4:00 p.m.)

## 10 More (and More Advanced) Information Literacy Teaching Strategies

Instructor: Russell Palmer

\$120 (Members)

\$170 (Non-members)

Live online class

- Thursday, May 1 (2:00 to 4:00 p.m.)

## 20 Questions: Business Resources

Instructor: Russell Palmer

\$120 (Members)

\$170 (Non-members)

Live online class

- Tuesday, April 29 (2:00 to 4:00 p.m.)

## 20 Questions: History Resources

Instructor: Russell Palmer

\$120 (Members)

\$170 (Non-members)

Live online class

- Tuesday, May 13 (2:00 to 4:00 p.m.)

## 20 Questions: U.S. Government Information

Instructor: Russell Palmer

\$120 (Members)

\$170 (Non-members)

Live online class

- Tuesday, June 17 (2:00 to 4:00 p.m.)

## Advanced Serials Cataloging

Instructors: Cathy Weng and I-Chene Tai

\$320 (Members)

\$370 (Non-members)

- University of Alabama — Tuscaloosa  
Tuscaloosa, AL  
Monday to Tuesday, May 19 to 20

## Allocating Space in Your Library to Meet Changing Needs

Instructor: David Greenebaum

\$220 (Members)

\$270 (Non-members)

- Tulane University  
New Orleans, LA  
Thursday, June 5

## Arrangement and Description of Manuscript Collections

(Co-sponsored by the Society of American Archivists)

Instructors: Susan Potts McDonald and Pamela

Hackbart-Dean

\$355 (Members)

\$405 (Non-members)

- University of Southern Mississippi  
McCain Library and Archives  
Hattiesburg, MS  
Monday to Tuesday, May 5 to 6

## Audiovisual Preservation: Demystifying Moving Image and Recorded Sound Materials

Instructor: Louisa Trott

\$145 (Members and all institutions in Kentucky)\*

\$195 (Non-members)

- University of Louisville  
Louisville, KY  
Wednesday, May 21

## Basic Digital Stewardship (Digital Preservation Track)

Instructor: Kara McClurken

\$100 (Members)

\$150 (Non-members)

Live online class

- Friday, April 25 (10:00 a.m. to noon)

## Basic Exhibit Preparation

Instructor: Beth Doyle

\$170 (Members and all institutions in Alabama)\*

\$220 (Non-members outside Alabama)

- Alabama A&M University  
Normal, AL  
Friday, May 16

## Book Blitz III

Instructor: The MARC of Quality

\$320 (Members)

\$370 (Non-members)

- The Library of Virginia  
Richmond, VA  
Monday to Tuesday, May 19 to 20

## Caring for Originals during Scanning Projects (Digitization Track)

Instructor: Kara McClurken

\$100 (Members)

\$150 (Non-members)

**Please Note:** All live online classes are advertised in Eastern time.

- Live online class
- Monday, April 7 (2:00 to 4:00 p.m.)

### **Caring for Scrapbooks**

- Instructor: Jessica Leming  
\$100 (Members)  
\$150 (Non-members)  
Live online class
- Tuesday, April 8 (10:00 a.m. to noon)

### **Cataloging for Non-Catalogers**

- Instructor: Jennifer Bielewski  
\$120 (Members)  
\$170 (Non-members)  
Live online class
- Tuesday, April 15 (2:00 to 4:00 p.m.)
  - Wednesday, May 21 (2:00 to 4:00 p.m.)

### **Changes Ahead with AACR2, RDA, and FRBR**

- Instructor: Glen Wiley  
\$120 (Members)  
\$170 (Non-members)  
Live online class
- Tuesday, April 29 (2:00 to 4:00 p.m.)
  - Thursday, June 19 (10:00 a.m. to noon)

### **Classroom Management Techniques for Librarians**

- Instructor: Russell Palmer  
\$170 (Members)  
\$220 (Non-members)  
Live online class
- Monday to Tuesday, April 14 to 15 (2:00 to 4:00 p.m.)

### **Collaborating with Faculty in Information Literacy Programs**

- Instructor: Russell Palmer  
\$170 (Members)  
\$220 (Non-members)  
Live online class
- Tuesday to Wednesday, June 10 to 11 (10:00 a.m. to noon)

### **Competency-Based Interviewing**

- Instructor: Ed Klee  
\$220 (Members)  
\$270 (Non-members)
- Pitt Community College  
Greenville, NC  
Thursday, May 22

### **Developing a Disaster Plan**

- Instructor: Jessica Leming  
\$145 (Members)  
\$195 (Non-members)  
Live online class
- Wednesday, April 30 (2:00 to 4:00 p.m.); mandatory follow-up classes Wednesdays, May 14 and 28.

### **Digital Photograph Collections: Access and Standards**

- (Digital Preservation Track)**  
Instructor: Jessica Leming  
\$100 (Members)  
\$150 (Non-members)  
Live online class
- Thursday, June 19 (10:00 a.m. to noon)

### **Disaster Preparedness**

- Instructor: Kara McClurken  
\$145 (Members and all institutions in Florida)\*  
\$195 (Non-members)
- Florida State University  
Tallahassee, FL  
Tuesday, April 29

### **Dreamweaver**

- Instructor: Max Anderson  
\$120 (Members)  
\$170 (Non-members)  
Live online class
- Wednesday, May 28 (10:00 a.m. to noon)

### **E-Resource Wrangling: An Introduction to ERM Systems**

- (E-Resources Track)**  
Instructor: David Greenebaum  
\$120 (Members)  
\$170 (Non-members)  
Live online class
- Tuesday, May 20 (2:00 to 4:00 p.m.)
  - Monday, June 16 (10:00 a.m. to noon)

### **Emergency 911: Decision Making for Managers**

- Instructor: Kara McClurken  
\$100 (Members)  
\$150 (Non-members)  
Live online class
- Friday, May 2 (10:00 a.m. to noon)

\* Thanks to support from the National Endowment for the Humanities (NEH) Division of Preservation and Access, all institutions in the hosting state qualify for the member rate.

### **Fundamentals of Book Repair**

Instructor: Kara McClurken  
\$225 (Members and all institutions in Georgia)\*  
\$275 (Non-members outside Georgia)  
• Augusta State University  
Augusta, GA  
Tuesday to Wednesday, June 17 to 18

### **Getting Graphic: Sequential Art**

Instructor: David Greenebaum  
\$170 (Members)  
\$220 (Non-members)  
Live online class  
• Tuesday to Wednesday, June 3 to 4  
(10:00 a.m. to noon)

### **Grant Writing for Digitization and Preservation Projects (Digitization and Digital Preservation tracks)**

Instructor: Tom Claerson  
\$195 (Members)  
\$245 (Non-members)  
Live online class  
• Tuesday to Thursday, May 20 to 22 (2:00 to 4:00 p.m.)

### **The Green(er) Library**

Instructor: David Greenebaum  
\$170 (Members)  
\$220 (Non-members)  
Live online class  
• Thursday to Friday, May 1 to 2 (10:00 a.m. to noon)

### **Hidden Treasures: Rare Books in Your Library?**

Instructor: David Greenebaum  
\$170 (Members)  
\$220 (Non-members)  
Live online class  
• Tuesday to Wednesday, May 20 to 21  
(10:00 a.m. to noon)  
• Thursday to Friday, June 12 to 13  
(2:00 to 4:00 p.m.)

### **Hurricane Preparedness**

Instructor: K. Sharon Bennett  
\$145 (Members)  
\$195 (Non-members)  
Live online class  
• Thursday, May 15 (10:00 a.m. to noon);  
mandatory follow-up sessions Thursday,  
May 22 and 29

### **Instant Messaging for Communication, Reference, and Outreach in Libraries**

Instructor: Max Anderson  
\$120 (Members)  
\$170 (Non-members)  
Live online class  
• Wednesday, June 18 (10:00 a.m. to noon)

### **Introduction to Grants for Preservation**

Instructor: Jessica Leming  
\$100 (Members)  
\$150 (Non-members)  
Live online class  
• Friday, April 18 (10:00 a.m. to noon)

### **Introduction to Preservation**

Instructor: Kara McClurken  
\$145 (Members)  
\$195 (Non-members)  
Live online class  
• Thursday, April 17 (2:00 to 4:00 p.m.);  
mandatory follow-up sessions Thursdays,  
April 24 and May 1

### **Just for Copy Cats**

Instructor: The MARC of Quality  
\$320 (Members)  
\$370 (Non-members)  
• Middle Tennessee State University  
Murfreesboro, TN  
Monday to Tuesday, May 19 to 20

### **The Library's Place on Campus**

Instructor: David Greenebaum  
\$220 (Members)  
\$270 (Non-members)  
• University of South Florida  
Tampa, FL  
Wednesday, April 9  
• University of Tennessee — Knoxville  
Knoxville, TN  
Friday, May 16

### **Local Holdings Maintenance Basics**

Instructor: David Greenebaum  
\$170 (Members)  
\$220 (Non-members)  
Live online class  
• Wednesday to Thursday, April 16 to 17  
(10:00 a.m. to noon)  
• Tuesday to Wednesday, June 10 to 11  
(2:00 to 4:00 p.m.)

### **Making the Most of Social Bookmarking in Your Library**

Instructor: Russell Palmer

\$120 (Members)

\$170 (Non-members)

Live online class

- Tuesday, May 20 (10:00 a.m. to noon)

### **Mammoth Materials: How to Preserve Posters, Maps, and More**

Instructor: Kara McClurken

\$100 (Members)

\$150 (Non-members)

Live online class

- Friday, June 6 (10:00 a.m. to noon)

### **Management and Leadership Skills for First Time Supervisors**

Instructor: Andrew Sanderbeck

\$320 (Members)

\$370 (Non-members)

- University of North Carolina — Charlotte  
Charlotte, NC

Wednesday to Thursday, May 21 to 22

### **Managing Copyright Issues**

Instructor: Lesley Ellen Harris

\$165

Self-paced online class

- Will be available Monday, April 14,  
to Friday, June 6

### **Managing Student Assistants in Academic Libraries**

Instructor: Russell Palmer

\$220 (Members)

\$270 (Non-members)

- University of Memphis  
Memphis, TN

Friday, June 13

- Anderson University  
Anderson, SC

Friday, June 20

### **Managing and Preserving Digital Materials (Digital Preservation Track)**

Instructor: Thomas J. Ruller

\$195 (Members)

\$245 (Non-members)

Live online class

- Tuesday, June 3 (2:00 to 4:00 p.m.); mandatory follow-up sessions Tuesdays, June 10 and 17

### **Metadata for Digitization and Preservation (Digitization Track)**

Instructor: David Greenebaum

\$120 (Members)

\$170 (Non-members)

Live online class

- Friday, April 25 (2:00 to 4:00 p.m.)
- Tuesday, May 13 (10:00 a.m. to noon)

### **OCLC Connexion Browser Searching Skills**

Instructor: Jennifer Bielewski

\$170 (Members)

\$220 (Non-members)

Live online class

- Tuesday to Wednesday, June 3 to 4  
(2:00 to 4:00 p.m.)

### **OCLC Connexion Client Copy Cataloging Skills**

Instructor: Jennifer Bielewski

\$170 (Members)

\$220 (Non-members)

Live online class

- Thursday to Friday, June 12 to 13  
(10:00 a.m. to noon)

### **OCLC WorldCat Collection Analysis**

Instructor: Russell Palmer

\$120 (Members)

\$170 (Non-members)

Live online class

- Tuesday, June 3 (2:00 to 4:00 p.m.)

### **OCLC WorldCat Resource Sharing Basics**

Instructor: Russell Palmer

\$220 (Members)

\$270 (Non-members)

Live online class

- Wednesday to Friday, May 14 to 16  
(10:00 a.m. to noon)

### **OCLC WorldCat Resource Sharing Beyond the Basics**

Instructor: Russell Palmer

\$170 (Members)

\$220 (Non-members)

Live online class

- Wednesday to Thursday, May 21 to 22  
(2:00 to 4:00 p.m.)

### **Podcasting for Libraries**

Instructor: Max Anderson

\$120 (Members)

\$170 (Non-members)

Live online class

- Tuesday, April 29 (2:00 to 4:00 p.m).
- Wednesday, May 14 (10:00 a.m. to noon)
- Wednesday, June 11 (10:00 a.m. to noon)

### **Practical Approaches to Information Literacy**

Instructor: Russell Palmer

\$220 (Members)

\$270 (Non-members)

- Live online class  
Tuesday to Thursday, April 15 to 17  
(10:00 a.m. to noon)
- Tulane University  
New Orleans, LA  
Friday, June 6
- Anderson University  
Anderson, SC  
Thursday, June 19

### **Preservation of Photographic Materials**

Instructor: Jessica Leming

\$100 (Members)

\$150 (Non-members)

Live online class

- Thursday, May 22 (10:00 a.m. to noon)

### **Promoting Library Services Using Blogs and RSS**

**(Web Design Track)**

Instructor: Max Anderson

\$120 (Members)

\$170 (Non-members)

- Live online class  
Tuesday to Wednesday, April 22 to 23  
(10:00 a.m. to noon)
  - Live online class  
Wednesday to Thursday, May 14 to 15  
(2:00 to 4:00 p.m.)
- \$220 (Members)  
\$270 (Non-members)
- University of Tennessee — Memphis  
Memphis, TN  
Thursday, June 12

### **RSS for Libraries**

Instructor: Max Anderson

\$120 (Members)

\$170 (Non-members)

Live online class

- Friday, April 18 (10:00 a.m. to noon)
- Thursday, May 22 (2:00 to 4:00 p.m.)

### **Redesigning Work in Libraries**

Instructor: David Greenebaum

\$220 (Members)

\$270 (Non-members)

- Pitt Community College  
Greenville, NC  
Thursday, May 29

### **The Resource Sharing Detective: Citation Tracing**

Instructor: Russell Palmer

\$170 (Members)

\$220 (Non-members)

Live online class

- Wednesday to Thursday, April 9 to 10  
(10:00 a.m. to noon)
- Wednesday to Thursday, May 14 to 15  
(2:00 to 4:00 p.m.)

### **Risk Management: Knowing Your Responsibilities**

Instructor: Kara McClurken

\$100 (Members)

\$150 (Non-members)

Self-paced online class (students will have three weeks to finish the class)

- Beginning Monday, May 5

### **Rules and Tools for Cataloging Internet Resources**

**(E-Resources Track)**

Instructor: Tony Chirakos

\$320 (Members)

\$420 (Non-members)

- SOLINET  
Atlanta, GA  
Wednesday to Thursday, April 23 to 24

### **South Carolina Users Group Meeting**

Host: Robert Aaron

\$25

- South Carolina State Library  
Columbia, SC  
Thursday, May 22

### **Time Management for Librarians**

Instructor: David Greenebaum

\$220 (Members)

\$270 (Non-members)

- University of South Florida  
Tampa, FL  
Thursday, April 10

### **Under Construction! Preservation Concerns during Construction and Renovation**

Instructor: Kara McClurken

\$100 (Members)

\$150 (Non-members)

Self-paced online class (students will have three weeks to finish the class)

- Beginning Monday, May 5

### **Understanding Digital Photographs (Digitization Track)**

Instructor: Jessica Leming

\$100 (Members)

\$150 (Non-members)

Live online class

- Thursday, June 5 (2:00 to 4:00 p.m.)

### **Using Batch Processing, Labels, Book Straps & Stickers in OCLC WorldCat Resource Sharing**

Instructor: Russell Palmer

\$120 (Members)

\$170 (Non-members)

Live online class

- Tuesday, May 20 (2:00 to 4:00 p.m.)

### **Using Technology in Information Literacy Programs**

Instructor: Russell Palmer

\$170 (Members)

\$220 (Non-members)

Live online class

- Wednesday to Thursday, June 11 to 12 (2:00 to 4:00 p.m.)

### **Web 2.0: Social Software Applications for Libraries**

#### **(Web Design Track)**

Instructor: Max Anderson

\$170 (Members)

\$220 (Non-members)

• Live online class

Tuesday to Wednesday, April 15 to 16 (10:00 a.m. to noon)

• Live online class

Thursday to Friday, May 29 to 30 (10:00 a.m. to noon)

• Live online class

Thursday to Friday, June 19 to 2 (2:00 to 4:00 p.m.)

\$220 (Members)

\$270 (Non-members)

- Greenwell Springs Road Regional Branch Library  
Baton Rouge, LA  
Wednesday, April 30

### **Web Design with Cascading Style Sheets (Web Design Track)**

Instructor: Max Anderson

\$120 (Members)

\$170 (Non-members)

Live online class

- Wednesday to Thursday, June 4 to 5 (2:00 to 4:00 p.m.)

### **WebJunction: An Introduction**

Instructor: Max Anderson

Free class

Live online class

- Thursday, May 15 (10:00 to 11:00 a.m.)

### **WebJunction: Using TechAtlas to Manage the Technology in Your Library (Technology Maintenance Track)**

Instructor: Max Anderson

Free class

Live online class

- Tuesday, April 22 (2:00 to 3:00 p.m.)

### **WorldCat Collection Analysis: Practical Scenarios**

Instructor: Russell Palmer

\$220 (Members)

\$270 (Non-members)

Self-paced online class (Students will have three weeks to finish the class)

- Beginning Monday, May 5

### **XHTML: The Future of Web Design (Web Design Track)**

Instructor: Max Anderson

\$220 (Members)

\$270 (Non-members)

Self-paced online class (students will have three weeks to finish the class)

- Beginning Monday, May 5
- Beginning Monday, June 2

### **Xtreme Web Searching (Technology Maintenance Track)**

Instructor: David Greenebaum

\$170 (Members)

\$220 (Non-members)

Live online class

- Thursday to Friday, May 1 to 2 (2:00 to 4:00 p.m.)
- Tuesday to Wednesday, June 10 to 11 (10:00 a.m. to noon)

# CLASSES by Date

## APRIL

7

Caring for Originals during Scanning Projects (live online class, 2:00 to 4:00 p.m.)

8

Caring for Scrapbooks (live online class, 10:00 a.m. to noon)

9

The Library's Place on Campus (Tampa, FL)

The Resource Sharing Detective: Citation Tracing (live online class, 10:00 a.m. to noon; two days)

10

Time Management for Librarians (Tampa, FL)

14

Classroom Management Techniques for Librarians (live online class, 2:00 to 4:00 p.m.; two days)

Managing Copyright Issues (self-paced online class; eight weeks)

15

Cataloging for Non-Catalogers live

online class, 2:00 to 4:00 p.m.)

Practical Approaches to Information Literacy (live online class, 10:00 a.m. to noon; three days)

Web 2.0: Social Software Applications for Libraries (live online class, 10:00 a.m. to noon; two days)

16

Local Holdings Maintenance Basics (live online class, 10:00 a.m. to noon; two days)

17

Introduction to Preservation (live online class, 2:00 to 4:00 p.m.; mandatory follow-up sessions Thursdays, April 24 and May 1)

18

Introduction to Grants for Preservation (live online class, 10:00 a.m. to noon)

RSS for Libraries (live online class, 10:00 a.m. to noon)

22

Promoting Library Services Using

Blogs and RSS (live online class, 10:00 a.m. to noon; two days)

WebJunction: Using TechAtlas to Manage the Technology in Your Library (live online class, 2:00 to 3:00 p.m.)

23

Rules and Tools for Cataloging Internet Resources (Atlanta, GA; two days)

25

Basic Digital Stewardship (live online class, 10:00 a.m. to noon)

Metadata for Digitization and Preservation (live online class, 2:00 to 4:00 p.m.)

29

20 Questions: Business Resources (live online class, 2:00 to 4:00 p.m.)

Changes Ahead with AACR2, RDA, and FRBR (live online class, 2:00 to 4:00 p.m.)

Disaster Preparedness (Tallahassee, FL)

The class topic you want... on the date that's convenient... at a site that's close

SOLINET offers all of its classes on an on-demand basis. Contract a face-to-face or a live online class. You pick the date and the site. You can even ask that we include certain content that's specific to your library, your city, or your state.

And our on-demand classes have an affordable per-person cost. So call us today for a no obligation quote.

**Your Library • Your City • Your State**



Contact Erica Waller at 800.999.8558 ext. 4896 or [ewaller@solinet.net](mailto:ewaller@solinet.net).

Podcasting for Libraries (live online class, 2:00 to 4:00 p.m.)

**30**

10 Interactive Information Literacy Teaching Strategies (live online class, 2:00 to 4:00 p.m.)

Developing a Disaster Plan (live online class, 2:00 to 4:00 p.m.; mandatory follow-up classes Wednesdays, May 14 and 28)

Web 2.0: Social Software Applications for Libraries (Baton Rouge, LA)

## MAY

**1**

10 More (and More Advanced) Information Literacy Teaching Strategies (live online class, 2:00 to 4:00 p.m.)

The Green(er) Library (live online class, 10:00 a.m. to noon; two days)

Xtreme Web Searching (live online class, 2:00 to 4:00 p.m.; two days)

**2**

Emergency 911: Decision Making for Managers (live online class, 10:00 a.m. to noon)

**5**

Arrangement and Description of Manuscript Collections (Hattiesburg, MS; two days)

Risk Management: Knowing Your Responsibilities (self-paced online class; three weeks)

Under Construction! Preservation Concerns during Construction and Renovation (self-paced online class; three weeks)

WorldCat Collection Analysis: Practical Scenarios (self-paced online class; three weeks)

XHTML: The Future of Web Design (self-paced online class;

three weeks)

**13**

20 Questions: History Resources (live online class, 2:00 to 4:00 p.m.)

Metadata for Digitization and Preservation (live online class, 10:00 a.m. to noon)

**14**

OCLC WorldCat Resource Sharing Basics (live online class, 10:00 a.m. to noon; three days)

Podcasting for Libraries (live online class, 10:00 a.m. to noon)

Promoting Library Services Using Blogs and RSS (live online class, 2:00 to 4:00 p.m.; two days)

The Resource Sharing Detective: Citation Tracing (live online class, 2:00 to 4:00 p.m.; two days)

**15**

Hurricane Preparedness (live online class, 10:00 a.m. to noon; mandatory follow-up sessions Thursdays, May 22 and 29)

WebJunction: An Introduction (live online class, 10:00 to 11:00 a.m.)

**16**

Basic Exhibit Preparation (Normal, AL)

The Library's Place on Campus (Knoxville, TN)

**19**

Advanced Serials Cataloging (Tuscaloosa, AL; two days)

Book Blitz III (Richmond, VA; two days)

Just for Copy Cats (Murfreesboro, TN; two days)

**20**

E-Resource Wrangling: An Introduction to ERMS (live online class (2:00 to 4:00 p.m.)

Grant Writing for Digitization and

Preservation Projects (live online class, 2:00 to 4:00 p.m.; three days)

Hidden Treasures: Rare Books in Your Library? (live online class, 10:00 a.m. to noon; two days)

Making the Most of Social Bookmarking in Your Library (live online class, 10:00 a.m. to noon)

Using Batch Processing, Labels, Book Straps & Stickers in OCLC WorldCat Resource Sharing (live online class, 2:00 to 4:00 p.m.)

**21**

Audiovisual Preservation (Louisville, KY)

Cataloging for Non-Catalogers (live online class, 2:00 to 4:00 p.m.)

Management and Leadership Skills for First Time Supervisors (Charlotte, NC; two days)

OCLC WorldCat Resource Sharing Beyond the Basics (live online class, 2:00 to 4:00 p.m.; two days)

**22**

Competency-Based Interviewing (Greenville, NC)

Preservation of Photographic Materials (live online class, 10:00 a.m. to noon)

RSS for Libraries (live online class, 2:00 to 4:00 p.m.)

South Carolina Users Group meeting (Columbia, SC)

**28**

Dreamweaver (live online class, 10:00 a.m. to noon)

**29**

Redesigning Work in Libraries (Greenville, NC)

Web 2.0: Social Software Applications for Libraries (live online class, 10:00 a.m. to noon; two days)

## JUNE

2

XHTML: The Future of Web Design (self-paced online class; three weeks)

3

Getting Graphic: Sequential Art (live online class, 10:00 a.m. to noon; two days)

Managing and Preserving Digital Materials (live online class, 2:00 to 4:00 p.m.; mandatory follow-up sessions Tuesdays, June 10 and 17)

OCLC Connexion Browser Searching Skills (live online class, 2:00 to 4:00 p.m.; two days)

OCLC WorldCat Collection Analysis (live online class, 2:00 to 4:00 p.m.)

4

Web Design with Cascading Style Sheets (live online class, 2:00 to 4:00 p.m.; two days)

5

Allocating Space in Your Library to Meet Changing Needs (New Orleans, LA)

Understanding Digital Photographs (live online class, 2:00 to 4:00 p.m.)

6

Mammoth Materials: How to Preserve Posters, Maps, and

More (live online class, 10:00 a.m. to noon)

Practical Approaches to Information Literacy (New Orleans, LA)

10

Collaborating with Faculty in Information Literacy Programs (live online class, 10:00 a.m. to noon; two days)

Local Holdings Maintenance Basics (live online class, 2:00 to 4:00 p.m.; two days)

Xtreme Web Searching (live online class, 10:00 a.m. to noon; two days)

11

Podcasting for Libraries (live online class, 10:00 a.m. to noon)

Using Technology in Information Literacy Programs (live online class, 2:00 to 4:00 p.m.; two days)

12

Hidden Treasures: Rare Books in Your Library? (live online class, 2:00 to 4:00 p.m.; two days)

OCLC Connexion Client Copy Cataloging Skills (live online class, 10:00 a.m. to noon; two days)

Promoting Library Services Using Blogs and RSS (Memphis, TN)

13

Managing Student Assistants in Academic Libraries (Memphis, TN)

16

E-Resource Wrangling: An Introduction to ERMS (live online class, 10:00 a.m. to noon)

17

20 Questions: U.S. Government Information (live online class, 2:00 to 4:00 p.m.)

Fundamentals of Book Repair (Augusta, GA; two days)

18

Instant Messaging for Communication, Reference, and Outreach in Libraries (live online class, 10:00 a.m. to noon)

19

Changes Ahead with AACR2, RDA, and FRBR (live online class, 10:00 a.m. to noon)

Digital Photograph Collections: Access and Standards (live online class, 10:00 a.m. to noon)

Practical Approaches to Information Literacy (Anderson, SC)

Web 2.0: Social Software Applications for Libraries (live online class, 2:00 to 4:00 p.m.; two days)

20

Managing Student Assistants in Academic Libraries (Anderson, SC)

## Registration Information



See [www.solinet.net/classes](http://www.solinet.net/classes) and events and get details about

- How to register
- Paying with a credit card
- The cancellation and refund policy

And other handy information for SOLINET students