



S O L I N E T <sup>TM</sup>

A NETWORK OF KNOWLEDGE

**SUMMER**

CLASS SCHEDULE

2008

# NEW CLASSES

## 20 Questions: Consumer Health Resources (Live Online Class)

**Instructor:** Russell Palmer

Health information on the web is plentiful, but finding and using the best resources can be intimidating. This two-hour online class explores answers to 20 consumer health reference questions like "Can you help me find a resource that evaluates the quality of care at nursing homes in my area?" and "Is there conclusive evidence that Echinacea is an effective immune system stimulator?"

Students will have the opportunity to explore consumer health reference resources in an after-class exercise.

## Audiovisual Preservation on a Shoestring Budget (Self-Paced Online Class)

**Instructor:** Jessica Leming

As analog audiovisual media like film, video, and audiotape age and become obsolete, their care becomes much more expensive and difficult. Moreover, audiovisual preservation and playback require specialized expertise. How does the financially limited collections manager cope with the wealth of AV formats and their care?

This self-paced class is designed to give low- to no-cost techniques to help collections managers stretch their audiovisual preservation budget.

**Intended audience:** This class is designed for individuals or institutions that have audiovisual media and are looking for inexpensive solutions to care for and retain functionality in their collections. No prior audiovisual experience is necessary.

## Children's Literature: An Overview (Live Online Class)

**Instructor:** Sharon Deeds

The first half of this two-part class covers the rich history of children's literature, from oral tradition to the Harry Potter phenomenon. Learn the origins of folk tales and nursery rhymes as well as the social influences that affected the way children and their literature were perceived by British and American authors and their works through the centuries.

The second half of the class covers the genres and formats that define children's literature. Each genre and format will be defined and exemplified by authors and titles. The class also discusses the numerous children's literature awards and covers resources to increase your knowledge of children's literature and broaden patron service.

## Conflict Resolution in the Workplace (Self-Paced Online Class)

**Instructor:** Ravonne Green

Learn proven conflict resolution techniques to improve your professional relationship with difficult people in the library workplace. Each student will write a case study describing a work-related conflict using fictitious names. These can be composite scenarios. Case studies and conflict resolution strategies will be analyzed. Each person or small group will write an analysis of another person or group's case study suggesting resolution strategies.

## Digital Imaging of Library and Archival Materials

**Instructor:** Kara McClurken

This class will focus on digitization of manuscripts and photographs. Through demonstration and lecture, students will get an introduction to scanning and editing image files as well as an introduction to the issues surrounding small- to mid-sized library and archives imaging projects. Topics include equipment requirements for digitization projects, equipment calibration, the difference between digital imaging and optical character recognition, the "Scan Once" methodology, file types and compression, basic scanner operation, basic image adjustment and manipulation, metadata, preservation of digital masters, file formats, file naming, and storage media.

**Intended Audience:** This class is designed for individuals with little to no experience with digitization.

## Fire Safety for Cultural Institutions (Self-Paced Online Class)

**Instructor:** Jessica Leming

Fire has endangered cultural property for hundreds of years. Knowing and understanding the basics of fire safety is the first step in avoiding one of the most feared and potentially devastating types of disasters that threaten institutions. A workable fire prevention and response plan will ensure the safety of human life while considering the needs of your collection and building. Handling a fire emergency requires an integrated approach that addresses detection and suppression systems, staff training, working with civil authorities during an emergency, and information on how to salvage collections.

This self-paced class will help you make informed decisions based on the new approaches and recommendations for fire safety in cultural institutions and help you develop a workable fire disaster plan specific to your institution.

Topics covered include

- Overview of detection and suppression systems
- Fire risk assessment
- Response decision-making: when to fight/when to flee
- Fire safety training
- Fire extinguisher selection and use
- The Incident Command System: working with external responders
- Insights on new technologies

**Intended Audience:** The class is recommended for curators, librarians, archivists, administrators, physical plant personnel, docents, volunteers, or anyone who works within a museum, archives or library.

## Protective Enclosures for Collections

**Instructor:** Jessica Leming

Enclosures are a great way to protect materials, either new or old. Many types of books and materials may need further protection before being placed on a shelf. These could be materials that are brittle or damaged, not structurally sound enough to go to a commercial bindery, aesthetically important, or new materials that warrant further protection. Enclosures provide protection from light, dust, and environmental fluctuations; they also convey good handling practice and stewardship of the owning institution.

This two-day class teaches staff members how to fabricate simple enclosures from quality materials for

all types of collections. It focuses on techniques that do not require expensive equipment and supplies. The following procedures are taught in small groups through demonstrations and practice:

- Basic stabilization and measuring to achieve proper enclosure fit
- Building a custom portfolio for pamphlet binding, pockets, or flap enclosures
- Constructing a wrapper
- Creating a corrugated clamshell box
- Other photo/manuscript/single leaf enclosures
- Encapsulating with polyester film and PAT tested double-sided tape.

Lectures and discussion address preservation principles, decision-making, and organizing and equipping a work area. Included with the registration fee is a tool kit students may take back to their institutions.

**Intended audience:** This class is designed for people who want to create enclosures for their institution. Although no prior experience is necessary, this class is technical and will involve using sharp tools and math. People who enjoy puzzles and have good manual dexterity skills will find this class most interesting.

## XML: An Overview (Live Online Class)

**Instructor:** Tom Fallon

This overview of the Extensible Markup Language (XML) explains the technology and why it is commonly used in many modern applications. The class defines XML, its basic structure, how it relates to HTML, and how it relates to data content. It also explores applications of XML and how it's changing the way information is being conveyed and manipulated.

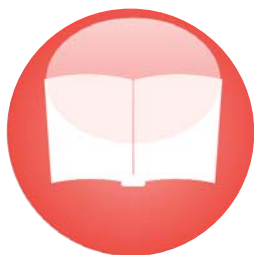
**Intended Audience:** Individuals who are seeking a broad overview of XML, and who might be working with or considering the use of XML-related applications. A basic understanding of HTML is recommended, but not required.

**The class topic you want... on the date that's convenient... at a site that's close**

SOLINET offers all of its classes on an on-demand basis. Contract a face-to-face or a live online class. You pick the date and the site. You can even ask that we include certain content that's specific to your library, your city, or your state.

And our on-demand classes have an affordable per-person cost. So call us today for a no-obligation quote.

**Your Library • Your City • Your State**



Contact Erica Waller at 800.999.8558 ext. 4896 or [ewaller@solinet.net](mailto:ewaller@solinet.net).

# TRACKS

SOLINET has created a series of digital tracks to help individuals looking for a well-rounded introduction to the following digital topics: digitization, digital preservation, e-resources, technology maintenance, and web design. Each track consists of “core” and “elective” classes and focuses on the development and implementation of digital collections in libraries and archives.

## Digitization Track

These classes provide a comprehensive overview of the core concepts, issues, and infrastructure needed for institutions to create high-quality digitized objects from traditional paper-based and photographic materials. Topics covered in the core classes include equipment requirements for digital projects, metadata to facilitate access to and preservation of digital resources, caring for the original during scanning projects, and manipulation of the digital image. Elective classes include information on writing grants for digitization projects and digitization of oral histories. This track includes both face-to-face and online classes.

### Core Classes:

- Caring for Originals during Scanning Projects (10:00 a.m. to noon Tuesday, September 9)
- Digital Imaging of Library and Archival Materials (9:00 a.m. to 4:00 p.m. Tuesday, August 5)
- Metadata for Digitization and Preservation (2:00 to 4:00 p.m. Wednesday, July 30; and 10:00 a.m. to noon Wednesday, September 17)
- Understanding Digital Photographs (2:00 to 4:00 p.m. Thursday, July 31)

### Elective Classes:

- Digital Collections: Where to Begin?(10:00 a.m. to noon Thursday, August 21 )
- Grant Writing for Digitization and Preservation Projects
- Preserving Oral Histories (2:00 to 4:00 p.m. Friday, September 12)

## Digital Preservation Track

These classes provide a comprehensive overview to the core concepts, issues, and infrastructure needed to ensure access to digital formats over time. Topics covered in the core classes include appropriate file formats, migration strategies, metadata, storage, and key principles for long-term access for digital repositories. Elective classes include digital preservation standards for photographs and audiovisual materials, information on integrating sustainable digital resources into current programming, and finding funding for digitization and preservation projects. This track includes both face-to-face and online classes.

### Core Classes:

- Basic Digital Stewardship (2:00 to 4:00 p.m. Thursday, August 7)
- Digital Photograph Collections: Access and Standards (10:00 a.m. to noon Thursday, August 21)
- Managing and Preserving Digital Materials (2:00 to 4:00 p.m. Tuesday, September 9; mandatory follow-up sessions Tuesdays, September 16 and 23)

### Elective Classes:

- Digital Library Program Development
- Grant Writing for Digitization and Preservation Projects
- Preserving Oral Histories (2:00 to 4:00 p.m. Friday, September 12)
- Understanding Digital Photographs (2:00 to 4:00 p.m. Thursday, July 31)

## E-Resources Track

These classes give a comprehensive overview of the core concepts, issues, and software needed for institutions to provide quality electronic resource services. Core classes cover topics relating to selection, evaluation, management, and promotion of electronic resources. Elective classes provide information on issues relating to cataloging e-resources, providing seamless access to patrons, and on institutional repositories. This track includes both face-to-face and live online classes.

**Core Classes:**

- E-Resource Wrangling: An Introduction to ERM Systems (10:00 a.m. to noon Tuesday, July 29; 2:00 to 4:00 p.m. Thursday, September 4)
- Evaluation of Electronic Resources (9:00 a.m. to 4:00 p.m. Friday, September 19)
- Marketing the Virtual Library

**Elective Classes:**

- Cataloging Internet Resources
- Integrating Resources Cataloging
- Link Resolvers: More Than Just Electronic Full Text
- Rules and Tools for Cataloging Internet Resources (Wednesday to Thursday, April 23 to 24, in Atlanta, GA)
- Introduction to Institutional Repositories (2:00 to 4:00 p.m. Tuesday, July 29; 10:00 a.m. to noon Tuesday, September 16)

## Technology Maintenance Track

These classes provide a comprehensive overview of the core concepts, issues, hardware, and software needed for institutions to support information technology-based services. Topics covered in the core classes include managing, protecting, and troubleshooting computers and operating a network. Elective classes address other technologies, including wireless networks and RFID, as well as filtering issues and sophisticated web searching. This track includes face-to-face and live online classes.

**Core Classes:**

- Networking 101
- Securing Public Access PCs
- Troubleshooting PCs
- WebJunction: Using TechAtlas to Manage the Technology in Your Library (10:00 to 11:00 a.m. Tuesday, July 15)

**Elective Classes:**

- Introduction to Filtering
- RFID in Libraries (Summer 2008 quarter)
- What's Next? Planning for Tomorrow's Technology Trends in Libraries
- Wireless Technology in Libraries
- Xtreme Web Searching (2:00 to 4:00 p.m. Tuesday to Wednesday, September 9 to 10)

## Web Design Track

These classes provide a comprehensive overview of the core concepts, issues, and software needed for institutions to create high-quality web pages. Learn the basics of web design to advanced XML and Javascript with classes from this track. You will also learn how to create a blog as well as use web editors like Dreamweaver. This track includes face-to-face, live online, and self-paced online classes.

**Core Classes:**

- Designing Usable Websites
- Web Design with Cascading Style Sheets (2:00 to 4:00 p.m. Wednesday to Thursday, June 4 to 5)
- XHTML: The Future of Web Design (self-paced online class; begins Monday, August 4)

**Elective Classes:**

- Cascading Style Sheets with Dreamweaver
- Emerging Technologies
- Promoting Library Services Using Blogs and RSS (10:00 a.m. to noon Tuesday to Wednesday, August 19 to 20)
- Web 2.0: Social Software Applications for Libraries
- Web Design with Advanced Cascading Style Sheets
- XML: An Overview (10:00 a.m. to noon Friday, August 22)

# OVERVIEW: Class Schedule

## 10 Interactive Information Literacy Teaching Strategies

Instructor: Russell Palmer

\$120 (Member)

\$170 (Non-member)

Live online class

- Tuesday, August 5 (10:00 a.m. to noon)
- Thursday, September 18 (2:00 to 4:00 p.m.)

## 10 More (and More Advanced) Information Literacy Teaching Strategies

Instructor: Russell Palmer

\$120 (Member)

\$170 (Non-member)

Live online class

- Wednesday, August 6 (10:00 a.m. to noon)
- Friday, September 19 (2:00 to 4:00 p.m.)

## 20 Questions: Business Resources

Instructor: Russell Palmer

\$120 (Member)

\$170 (Non-member)

Live online class

- Thursday, August 7 (10:00 a.m. to noon)

## 20 Questions: Consumer Health Resources

Instructor: Russell Palmer

\$120 (Member)

\$170 (Non-member)

Live online class

- Wednesday, September 17 (2:00 to 4:00 p.m.)

## 20 Questions: History Resources

Instructor: Russell Palmer

\$120 (Member)

\$170 (Non-member)

Live online class

- Thursday, August 7 (2:00 to 4:00 p.m.)

## 20 Questions: Ready Reference

Instructor: Russell Palmer

\$120 (Member)

\$170 (Non-member)

Live online class

- Tuesday, August 5 (2:00 to 4:00 p.m.)
- Tuesday, September 30 (10:00 a.m. to noon)

## 20 Questions: Science Resources

Instructor: Russell Palmer

\$120 (Member)

\$170 (Non-member)

Live online class

- Tuesday, August 19 (2:00 to 4:00 p.m.)

## 20 Questions: U.S. Government Information

Instructor: Russell Palmer

\$120 (Member)

\$170 (Non-member)

Live online class

- Wednesday, August 6 (2:00 to 4:00 p.m.)

## Allocating Space in Your Library to Meet Changing Needs

Instructor: David Greenebaum

\$220 (Member)

\$270 (Non-member)

- Roanoke Higher Education Authority  
Roanoke, VA  
Tuesday, August 12

## Audiovisual Preservation on a Shoestring Budget

Instructor: Jessica Leming

\$100 (Member)

\$150 (Non-member)

Self-paced online class

- Begins Monday, September 8  
(class will be available for three weeks)

## Basic Digital Stewardship

Instructor: Kara McClurken

\$100 (Member)

\$150 (Non-member)

Live online class

- Thursday, August 7 (2:00 to 4:00 p.m.)

## Basic MARC Tagging for Books

Instructor: Jennifer Bielewski

\$170 (Member)

\$220 (Non-member)

Live online class

- Wednesday to Thursday, September 24 to 25  
(10:00 a.m. to noon)

## Basic MARC Tagging for Serials

Instructor: Jennifer Bielewski

\$170 (Member)

\$220 (Non-member)

Live online class

- Tuesday to Wednesday, July 22 to 23  
(10:00 a.m. to noon)

**Please Note:** All live online classes are advertised in Eastern time.

### **Basic Serials Cataloging**

Instructor: Beth Thornton

\$320 (Member)

\$420 (Non-member)

SOLINET

Atlanta, GA

- Thursday to Friday, September 18 to 19

### **Caring for Originals during Scanning Projects**

Instructor: Kara McClurken

\$100 (Member)

\$150 (Non-member)

Live online class

- Tuesday, September 9 (10:00 a.m. to noon)

### **Caring for Scrapbooks**

Instructor: Jessica Leming

\$100 (Member)

\$150 (Non-member)

Live online class

- Wednesday, July 16 (10:00 a.m. to noon)

### **Cataloging for Non-Catalogers**

Instructor: Jennifer Bielewski

\$120 (Member)

\$170 (Non-member)

Live online class

- Tuesday, July 15 (10:00 a.m. to noon)
- Thursday, August 14 (2:00 to 4:00 p.m.)
- Wednesday, September 10 (10:00 a.m. to noon)

### **Cataloging: Core and Minimal-Level Records**

Instructor: Jennifer Bielewski

\$100 (Member)

\$140 (Non-member)

Live online class

- Tuesday, August 19 (10:00 a.m. to 11:00 a.m.)
- Tuesday, September 23 (10:00 a.m. to 11:00 a.m.)

### **Changes Ahead with AACR2, RDA, and FRBR**

Instructor: Glen Wiley

\$120 (Member)

\$170 (Non-member)

Live online class

- Thursday, August 7 (10:00 a.m. to noon)

### **Children's Literature: An Overview**

Instructor: Sharon Deeds

\$170 (Member)

\$220 (Non-member)

Live online class

- Wednesday, September 10 (2:00 to 4:00 p.m.);

mandatory follow-up class on Wednesday, September 17

### **Classroom Management for Librarians**

Instructor: Russell Palmer

\$170 (Member)

\$220 (Non-member)

Live online class

- Wednesday to Thursday, July 23 to July 24 (10:00 a.m. to noon)
- Wednesday to Thursday, September 10 to 11 (2:00 to 4:00 p.m.)

### **Collaborating with Faculty in Information Literacy Programs**

Instructor: Russell Palmer

\$170 (Member)

\$220 (Non-member)

Live online class

- Tuesday to Wednesday, August 12 to 13 (10:00 a.m. to noon)
- Wednesday to Thursday, September 24 to 25 (10:00 a.m. to noon)

### **Conflict Resolution in the Workplace**

Instructor: Ravonne Green

\$220 (Member)

\$270 (Non-member)

Self-paced online class

Begins Monday, August 4 (class will be available for three weeks)

### **Demystifying Mold**

Instructor: Hilary Kaplan

\$145 (Member)

\$195 (Non-member)

Live online class

- Tuesday to Thursday, August 26 to 28 (2:00 to 4:00 p.m.)

### **Designing Learning Spaces for Your Library**

Instructor: Tim Daniels

\$120 (Member)

\$170 (Non-member)

Live online class

- Tuesday, August 12 (10:00 a.m. a.m. to noon)

### **Digital Collections: Where to Begin?**

Instructor: David Greenebaum

\$120 (Member)

\$170 (Non-member)

Live online class

- Thursday, August 21 (10:00 a.m. to noon)

### **Digital Content Management: Compliance in the Digital Age**

Instructor: Lesley Ellen Harris

\$220 (Member)

\$270 (Non-member)

Self-paced online class

- Monday, September 29, to Friday, November 21

### **Digital Imaging of Library and Archival Materials**

Instructor: Kara McClurken

\$195 (Members and all institutions in Georgia)\*

\$295 (Non-member)

- SOLINET  
Atlanta, GA  
Tuesday, August 5

### **Digital Licensing**

Instructor: Lesley Ellen Harris

\$220 (Member)

\$270 (Non-member)

Self-paced online class

- Monday, September 29, to Friday, November 21

### **Digital Photograph Collections: Access and Standards**

Instructor: Jessica Leming

\$100 (Member)

\$150 (Non-member)

Live online class

- Tuesday, August 12 (2:00 to 4:00 p.m.)

### **Disaster Recovery for Museum Collections**

Instructor: K. Sharon Bennett

\$145 (Members and all institutions in North Carolina)\*

\$195 (Non-members outside North Carolina)

- Mint Museum  
Charlotte, NC  
Wednesday, August 27

### **Dreamweaver**

Instructor: David Greenebaum

\$120 (Member)

\$170 (Non-member)

Live online class

- Tuesday, August 19 (2:00 to 4:00 p.m.)

### **E-Resource Wrangling: An Introduction to ERMS**

Instructor: David Greenebaum

\$120 (Member)

\$170 (Non-member)

Live online class

- Tuesday, July 29 (10:00 a.m. to noon)

- Thursday, September 4 (2:00 to 4:00 p.m.)

### **Evaluation of Electronic Resources**

Instructor: David Greenebaum

\$220 (Member)

\$270 (Non-member)

- University of Southern Mississippi  
Hattiesburg, MS  
Friday, September 19

### **Fire Safety for Cultural Institutions**

Instructor: Jessica Leming

\$100 (Member)

\$150 (Non-member)

Self-paced online class

- Begins Monday, September 8  
(class will be available for three weeks)

### **Fundamentals of Book Repair**

Instructor: Jessica Leming

\$225 (Member)

\$27 (Non-member)

- Florida State University  
Tallahassee, FL  
Tuesday to Wednesday, July 22 to 23

### **Fundamentals of Library of Congress Classification**

Instructors: Paul Frank and John Mitchell

\$389 (Member)

\$439 (Non-member)

- SOLINET  
Atlanta, GA  
Tuesday to Wednesday, September 16 to 17

### **The Green(er) Library**

Instructor: David Greenebaum

\$220 (Member)

\$270 (Non-member)

- SOLINET  
Atlanta, GA  
Wednesday, August 27

\$170 (Member)

\$220 (Non-member)

- Live online class  
Wednesday to Thursday, August 20 to 21  
(2:00 to 4:00 p.m.)
- Live online class  
Tuesday to Wednesday, September 23 to 24  
(2:00 to 4:00 p.m.)

\* Thanks to support from the National Endowment for the Humanities (NEH) Division of Preservation and Access, all institutions in the hosting state qualify for the member rate.

### **Hidden Treasures: Rare Books in Your Library?**

Instructor: David Greenebaum

\$170 (Member)

\$220 (Non-member)

Live online class

- Thursday to Friday, August 14 to 15 (2:00 to 4:00 p.m.)

### **Hurricane Preparedness**

Instructor: K. Sharon Bennett

\$145 (Member)

\$195 (Non-member)

Live online class

- Wednesday, September 10 (2:00 to 4:00 p.m.); mandatory follow-up sessions Wednesdays, September 17 and 24

### **Information Literacy Assessment**

Instructor: Russell Palmer

\$170 (Member)

\$220 (Non-member)

Live online class

- Wednesday to Thursday, September 3 to 4 (2:00 to 4:00 p.m.)

### **Instant Messaging for Communication, Reference, and Outreach in Libraries**

Instructor: Jennifer Bielewski

\$120 (Member)

\$170 (Non-member)

Live online class

- Thursday, August 28 (10:00 a.m. to noon)

### **Introduction to the Authority File**

Instructor: Jennifer Bielewski

\$220 (Member)

\$270 (Non-member)

Self-paced online class

- Begins Monday, August 4 (class will be available for three weeks)

### **Introduction to DDC and WebDewey**

Instructor: Jennifer Bielewski

\$220 (Member)

\$270 (Non-member)

Self-paced online class

- Begins Monday, September 8 (class will be available for three weeks)

### **Introduction to Institutional Repositories**

Instructor: David Greenebaum

\$120 (Member)

\$170 (Non-member)

Live online class

- Tuesday, July 29 (2:00 to 4:00 p.m.)
- Tuesday, September 16 (10:00 a.m. to noon)

### **Introduction to Reference Skills**

\$220 (Member)

\$270 (Non-member)

Instructor: Jennifer Bielewski

Loyola University

New Orleans, LA

- Friday, August 1

### **The Library as Place**

Instructor: David Greenebaum

\$120 (Member)

\$170 (Non-member)

Live online class

- Tuesday, July 22 (10:00 a.m. to noon)
- Tuesday, August 26 (2:00 to 4:00 p.m.)

### **The Library's Place on Campus**

Instructor: David Greenebaum

\$220 (Member)

\$270 (Non-member)

- University of Southern Mississippi  
Hattiesburg, MS

Thursday, September 18

### **Local Holdings Maintenance Basics**

Instructor: David Greenebaum

\$170 (Member)

\$220 (Non-member)

Live online class

- Tuesday to Wednesday, July 22 to 23 (2:00 to 4:00 p.m.)
- Tuesday to Wednesday, September 9 to 10 (10:00 a.m. to noon)

### **Mammoth Materials: How to Preserve Posters, Maps, and More**

Instructor: Kara McClurken

\$100 (Member)

\$150 (Non-member)

Live online class

- Friday, August 8 (10:00 a.m. to noon)

### **Management 101: Leadership**

Instructor: David Greenebaum

\$220 (Member)

\$270 (Non-member)

- University of South Florida  
Tampa, FL

Friday, August 1

### **Managing Copyright Issues**

Instructor: Lesley Ellen Harris

\$220 (Member)

\$270 (Non-member)

Self-paced online class

- Monday, September 29, to Friday, November 21

### **Managing Student Assistants in Academic Libraries**

Instructor: Russell Palmer

\$220 (Member)

\$270 (Non-member)

- Loyola University  
New Orleans, LA  
Thursday, July 31

### **Managing and Preserving Digital Materials**

Instructor: Thomas J. Ruller

\$195 (Member)

\$245 (Non-member)

Live online class

- Tuesday, September 9 (2:00 to 4:00 p.m.);  
mandatory follow-up sessions Tuesdays,  
September 16 and 23

### **Metadata and Digital Library Development**

Instructor: Tony Chirakos

\$389 (Member)

\$439 (Non-member)

- SOLINET  
Atlanta, GA  
Tuesday to Wednesday, August 19 to 20

### **Metadata for Digitization and Preservation**

Instructor: David Greenebaum

\$120 (Member)

\$170 (Non-member)

Live online class

- Wednesday, July 30 (2:00 to 4:00 p.m.)
- Wednesday, September 17 (10:00 a.m. to noon)

### **Metadata Standards and Applications**

Instructor: Erin Stalberg

\$389 (Member)

\$439 (Non-member)

- The Library of Virginia  
Richmond, VA  
Tuesday to Wednesday, July 29 to 30

### **OCLC Connexion Browser Copy Cataloging Skills**

Instructor: Jennifer Bielewski

\$170 (Member)

\$220 (Non-member)

Live online class

- Wednesday to Thursday, September 17 to 18  
(10:00 a.m. to noon)

### **OCLC Connexion Client Copy Cataloging Skills**

Instructor: Jennifer Bielewski

\$170 (Member)

\$220 (Non-member)

Live online class

- Tuesday to Wednesday, August 5 to 6  
(10:00 a.m. to noon)

### **OCLC WorldCat Collection Analysis**

Instructor: Scott Parham

\$120 (Member)

\$170 (Non-member)

Live online class

- Thursday, August 28 (2:00 to 4:00 p.m.)

### **OCLC WorldCat Resource Sharing Basics**

Instructor: Scott Parham

\$220 (Member)

\$270 (Non-member)

Live online class

- Tuesday to Thursday, August 12 to 14  
(10:00 a.m. to noon)

### **OCLC WorldCat Resource Sharing Beyond the Basics**

Instructor: Scott Parham

\$170 (Member)

\$220 (Non-member)

Live online class

- Thursday to Friday, September 11 to 12  
(10:00 a.m. to noon)

### **Open Access, Repositories, and More..**

Instructor: Tyler Walters

\$120 (Member)

\$170 (Non-member)

Live online class

- Wednesday, July 16 (2:00 to 4:00 p.m.)
- Thursday, September 4 (10:00 a.m. to noon)

### **Open Source: Free as in Free**

Instructor: Tim Daniels

\$120 (Member)

\$170 (Non-member)

Live online class

- Thursday, July 31 (2:00 to 4:00 p.m.)
- Tuesday, September 23 (2:00 to 4:00 p.m.)

### **Podcasting for Libraries**

Instructor: Jennifer Bielewski

\$120 (Member)

\$170 (Non-member)

Live online class

- Wednesday, August 27 (10:00 a.m. to noon)

### **Practical Approaches to Information Literacy**

Instructor: Russell Palmer

\$220 (Member)

\$270 (Non-member)

Live online class

- Tuesday to Thursday, August 12 to 14 (10:00 a.m. to noon)

### **Preservation Management**

Instructor: Kara McClurken

\$145 (Member)

\$195 (Non-member)

Live online class

- Thursday, September 11 (2:00 to 4:00 p.m.); mandatory follow-up sessions Thursdays, September 18 and 25

### **Preservation of Photographic Materials**

Instructor: Jessica Leming

\$100 (Member)

\$150 (Non-member)

Live online class

- Thursday, July 17 (2:00 to 4:00 p.m.)

### **Preserving Oral Histories**

Instructor: Kara McClurken

\$100 (Member)

\$150 (Non-member)

Live online class

- Friday, September 12 (2:00 to 4:00 p.m.)

### **Principles of Controlled Vocabulary and Thesaurus Design**

Instructor: Elaine Yontz

\$389 (Member)

\$439 (Non-member)

• SOLINET

Atlanta, GA

Wednesday to Thursday, September 24 to 25

### **Promoting Library Services Using Blogs and RSS**

Instructor: David Greenebaum

\$170 (Member)

\$220 (Non-member)

Live online class

- Tuesday to Wednesday, August 19 to 20 (10:00 a.m. to noon)

### **Protective Enclosures for Collections**

Instructor: Jessica Leming

\$225 (Members and all institutions in Georgia)\*

\$275 (Non-member)

• SOLINET

Atlanta, GA

Tuesday to Wednesday, September 16 to 17 (9:00 a.m. to 5:00 p.m.)

### **RSS for Libraries**

Instructor: David Greenebaum

\$120 (Member)

\$170 (Non-member)

Live online class

- Thursday, September 25 (2:00 to 4:00 p.m.)

### **Redesigning Work in Libraries**

Instructor: David Greenebaum

\$220 (Member)

\$270 (Non-member)

• Roanoke Higher Education Authority

Roanoke, VA

Wednesday, August 13

### **The Resource Sharing Detective**

Instructor: Russell Palmer

\$170 (Member)

\$220 (Non-member)

Live online class

- Wednesday to Thursday, July 23 to 24 (2:00 to 4:00 p.m.)
- Thursday to Friday, September 18 to 19 (10:00 a.m. to noon)

### **Risk Management: Knowing Your Responsibilities**

Instructor: Kara McClurken

\$100 (Member)

\$150 (Non-member)

Self-paced online class

- Begins Monday, September 8 (class will be available for three weeks)

### **Security Alert! How to Protect People, Property, and Collections**

Instructors: Russell Palmer and Kara McClurken

\$170 (Member)

\$220 (Non-member)

Live online class

- Tuesday to Wednesday, July 29 to 30 (10:00 a.m. to noon)

### **Under Construction! Preservation Concerns during Construction and Renovation**

Instructor: Kara McClurken

\$100 (Member)

\$150 (Non-member)

Self-paced online class

- Begins Monday, August 4 (class will be available for three weeks)

### **Understanding Digital Photographs**

Instructor: Jessica Leming

\$100 (Member)

\$150 (Non-member)

Live online class

- Thursday, July 31 (2:00 to 4:00 p.m.)

### **Understanding XML with Practical Applications**

Instructor: Tom Fallon

\$220 (Member)

\$270 (Non-member)

- SOLINET

Atlanta, GA

Friday, September 26

### **Using Batch Processing, Labels, Books Straps & Stickers in OCLC WorldCat Resource Sharing**

Instructor: Russell Palmer

\$120 (Member)

\$170 (Non-member)

Live online class

- Tuesday, September 23 (10:00 a.m. to noon)

### **Using Technology in Information Literacy Programs**

Instructor: Russell Palmer

\$170 (Member)

\$220 (Non-member)

Live online class

- Tuesday to Wednesday, August 26 to 27 (2:00 to 4:00 p.m.)

### **Using the OCLC WorldCat Resource Sharing Direct Request Service**

Instructor: Russell Palmer

\$220 (Member)

\$270 (Non-member)

Self-paced online class

- Begins Monday, August 4 (class will be available for three weeks)
- Begins Monday, September 8 (class will be available for three weeks)

### **WebJunction: Using TechAtlas to Manage the Technology in Your Library**

Instructor: Russell Palmer

Free

Live online class

- Tuesday, July 15 (10:00 to 11:00 a.m.)

### **XHTML: The Future of Web Design**

Instructor: Alicia Riley

\$220 (Member)

\$270 (Non-member)

Self-paced online class

- Begins Monday, August 4 (class will be available for three weeks)

### **XML: An Overview**

Instructor: Tom Fallon

\$120 (Member)

\$170 (Non-member)

Live online class

- Friday, August 22 (10:00 a.m. to noon)

### **Xtreme Web Searching**

Instructor: David Greenebaum

\$170 (Member)

\$220 (Non-member)

Live online class

- Tuesday to Wednesday, September 9 to 10 (10:00 a.m. to noon)

# CLASS REGISTRATION FORM

## PLEASE CHECK ALL BOXES THAT APPLY

- SOLINET Member (Governing, Associate, or Affiliate)  Non-member  
 Library Science Student (Please attach photocopy of Student ID to this form)

## REGISTRANT INFORMATION

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Institution: \_\_\_\_\_ OCLC Symbol: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Do you require ADA accommodations? \_\_\_\_\_

Class Name: \_\_\_\_\_ Class Date: \_\_\_\_\_

To Be Held at: \_\_\_\_\_ Class Fee: \_\_\_\_\_

- Method of Payment:  Bill Institution  Institutional Check  Subscription  
 Personal Check  Host Site

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FAX registrations 404.892.7879 are acceptable when fees are to be deducted from subscription accounts or if member organizations are to be billed. Please make checks payable to: SOLINET.

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Registration should be received at least two (2) weeks prior to class date. Those received after the deadline will be accepted only as space permits and must be confirmed by calling 1.800.999.8558 ext 4918. Late registrations will be assessed a \$25 late processing charge. To qualify for the early bird discount (\$10 off), registration must be postmarked or faxed no later than three (3) weeks prior to class date. If you haven't received a confirmation letter a week before the class date, please call us at 1.800.999.8558 ext 4918, 4896, or 4826! Your registration may not have made it to our Registration Department.